
Position Description: Seasonal Staff

Company Philosophy – customers come first, as a company we strive to keep things simple, work lean/hard and keep all others accountable to our philosophy.

Shifts are a minimum of 2 hours. Our busy season is September to mid-January. If work slows, the number of shifts will be adjusted based on work efficiency, schedule and years of service.

Receiving and Test Distribution: receiving/scanning incoming samples, dividing out tests. Trained by and reports to Marissa Willert.

Test Initiation: preparation of media, planting, sanding, loading and scanning trays. Trained by and reports to Christy Sternhagen.

Genetics Laboratory: planting, harvesting, prepping, extracting, pipetting, transferring and analyzing. Trained by Genetics Full-Time staff and reports to Kalyn Brix.

Test Evaluation: evaluate tests based on AOSA rules. Trained by and reports to Laura Carlson.

Duties:

1. Prepare media as needed.
2. Monitor and report any irregularities in media and equipment to Planting Line Coordinator.
3. Plant samples correctly and efficiently on the day they are received.
4. Reports improvement needs to Planting Line Coordinator to reduce errors throughout laboratory systems.
5. Brush sand trays and clean carts/trays as needed.
6. Clean planting area after shift completion.
7. Other duties assigned after successful completion of testing requirements and attaining next status:

Trainee*: First 50 hours is on-the-job training.

1. Watch videos
2. Learn the Task
3. Ask Questions
4. Read the SOP

Tech: Passes written and practical task exam. (Base pay increase & Incentive/bonus eligible)

Tech Leader: Excelling in job, passes tech leader exam & practical, can teach Trainees. Can move to other tasks if desired and available. (Base pay increase)

Evaluator: Passes evaluator exam & practical. Assist in evaluation of tests, goes through training and evaluation period with full-time staff. (Base pay increase)

*All new employees begin as a Trainee. Each employee is responsible for passing the Tech testing requirements.

Required Skills/Experience:

1. Ability to stand for 4-5 hours.
2. Excellent work ethic.
3. Ability to work independently.
4. Good communication skills.
5. Attention to detail.

Compensation: \$11 (Student) or \$12 (Seasonal), Pay Increases and Incentives are possible (based on skill improvements)

Work Status: Student or Seasonal (approximately 2-6 hours per shift)

Reporting: TBD